

Florida Higher Education-Alliance for Substance Abuse Prevention Minutes of the May 25, 2005 Conference Call

Members in Attendance

Bob Ruday – UT
Tavis Glassman – UF
Maureen Miller – UF
Chris Franzetti – FSU
Patricia Moynihan – FSU
Nanette Vega – UM
Jackie Griffin-Doherty – Operation PAR
Judi Gibbons – Florida Gulf Coast
Tom Shapter – Florida Southern
Linda Chamberlain – USF

Mini-Grant Report-Parent Brochure – Bob Ruday for Hope Johnson

- Hope Johnson has created a template for the parent's brochure, according to the mini-grant parameters. Tavis Glassman talked with Hope about the brochure and recommended that she have other people look at it for any possible revisions.
- As of now, each school would put their own logo on the brochure to customize it, and pay the printing costs.
- Tavis posed the questions of creating the brochure for the entire state with all of the schools listed on the brochure, and the possibility of using the grant money originally designated for Cheryl Presley's visit to instead mass produce the brochure.
- Bob Ruday shared that the first draft of the brochure had all of the schools listed, however, the original plan for the mini-grant is for each of the schools to customize the brochure. Bob will talk with Tom Hall to see if there is a variance.
- Further discussion included concerns that some schools may not be able to follow-through. Bob Ruday shared that we might be able to utilize the \$1800 for budgeted for Cheryl Presley (analyze and write a report on the statewide CORE data).
- Tavis asked that if we are unable to use the money for Cheryl Presley, can each of the schools modify the brochure to fit their needs and some of the money be used for the printing costs; the requirement being that the participating schools will show Bob Ruday their customized brochure with the unique data and logo, and their plan for distribution.
- Bob will explore the possibility of this option.
- The purpose of the brochure is to include information that will help guide parents in discussing healthy decisions with their college bound students, and to include campus resources, environmental management strategies, and campus policies.

Fall Prevention Conference Higher Education Day – Chris Franzetti

- There haven't been any meetings since the last conference call. Bob will send out another request for program ideas to the coalition.
- Tavis suggested that invitations be sent to President Machen and other distinguished professors.
- It was agreed that Mike Smith should contact the Governor's office to invite leaders and administrators. (Mike Smith was not on the conference call at this time).
- Jackie Griffin-Doherty suggested FHE-ASAP conduct a panel presentation at the conference. It was stated that the goal of integrating Higher Education with the Prevention conference is very important. In the past, there hasn't been a lot of success with this. Chris said the problem is that people are unable to stay for the entire conference.
- Tavis mentioned that it would be ideal to have the Higher Education track on Thursday, but recognized the challenges concerning room logistics.

- The group's recommendations are to have a panel discussion in 2006 and to have the Higher Education track held during the week instead of on a Friday.
- Chris will call Senta Goudy to see if there is a possibility to have the Higher Education day on a Thursday for fall 2005.

SIG grant, Intent to Apply to Fund an office of FHE-ASAP – Chris Franzetti

- Chris did get the notice of intent in on time and it has been accepted. The grant application is online and Chris is in the process of applying. Tom Hall is the Development Director. The target population is ages 5-19, so our grant should look at targeting first year students.
- Senta Goudy's recommendation is for FHE-ASAP to apply for the \$45,000 grant as a starting grant to prepare for the larger amount of \$100,000 in October 2006.
- Jackie Griffin-Doherty volunteered to help Chris and Tom. The purpose of the grant would be to pay for a part-time person to coordinate the efforts of FHE-ASAP. Jackie recommended that Chris and Tom create a Word document outside of the on-line application to make it easier.
- The following link provides information to access the grant application.

Access: <http://simon.fdle.state.fl.us>

Announcement Code: ODC0506

User name: Ruday-B

Password: Welcome9

Technical assistance calls: May 25, June 2, June 7; 10:00am, 12:30pm, 850-921-2583 or Suncom 291-2583

BASICS Update – Tavis Glassman

- Tavis e-mailed Laurie Davidson for a BASICS update. The Higher Education Center is working on creating a web-based survey for campus administrators.
- FHE-ASAP can participate free of charge. Laurie is in the process of trying to strengthen the Department of Ed. grant proposal FHE-ASAP submitted, using the results of this web-based survey.
- Before FHE-ASAP starts the BASICS program, FHE-ASAP needs to complete a needs assessment and these results can be presented for more funding opportunities to implement BASICS.
- FHE-ASAP is in agreement that we should participate in the needs assessment.
- Tavis will contact Laurie to let her know what we have decided to do.

Mini-grant – Bob Ruday

- FHE-ASAP has the proposal for our 2005 mini-grant for \$6,000 and has been asked to provide documentation of all activities.
- However, Bob found out from Tom that FHE-ASAP has not received any money for this year. Tom is preparing an implementation plan to get the money for the projects.

Executive Committee Board Meeting – Bob Ruday

- The executive committee will meet the first week of July. Bob will check with the various members to determine the best day to meet.

FHE-ASAP Summer Meeting – Bob Ruday

- There is an invitation by Tallahassee Community College to host an FHE-ASAP summer meeting. Miriam Nicklaus from Tallahassee Community College is planning a BACCHUS & GAMMA Advisor's program and invited FHE-ASAP to meet at the same time.
- This was discussed and the group decided it would be difficult to pull everything together in time for the summer deadline.

Change time of conference calls from 9 am ET to 8:30 ET – Bob Ruday

- Bob suggested the idea of changing the conference call time from 9 am to 8:30 am. This was discussed and the preference of the group is to continue to have the conference calls at 9 am.

Survey Monkey – Bob Ruday

- Bob suggested FHE-ASAP take advantage of Survey monkey which provides up to 99 free surveys per month.
- UF, Operation PAR, and Florida Southern have used this program and have had success.
- Tavis will work with Kathy Lindsey, FHE-ASAP's webmaster for some tips on working with survey monkey (<http://surveymonkey.com/>)

The next FHE-ASAP conference call will be on June 22, 2005, at 9:00 am.